



Turning Here into Home

IPS Immigrant Advisory Table Meeting Minutes

Meeting called by: IPS Secretariat
Attendees: Immigrant Advisory Table

Date: Monday, Sept 19, 2018 (6:00 – 8:00 pm)
Location: Cosmo Civic Centre, 3130 Laurier Drive. Meeting Room A&B Upstairs

1. Welcome from Athanas Njeru, IPS Coordinator. Supper and round table introductions. Welcomed Shazhana Naqqash to the table.
2. Selection of the Co-Chairs-Nominations/Vote
 - Dolly (Xiomin) Jiang has volunteered to be the female co-chair. Javid Malik Iqbal was selected as the other male co-chair. The commitment for the co-chairs is a one-year term. This will provide consistency and build a strong relationship between Immigrant Advisory Table and the Partnership Council.
3. Set Meeting Schedule for Immigrant Advisory Table
The table decided that they would meet 6x/year. The first 8 months they would prefer to meet more frequently (every 2 months). Meeting dates were decided as follows:
 - November, Tuesday 13, 2018
 - January, Tuesday 15, 2019
 - March, Tuesday 12, 2019
 - June, Tuesday 11, 2019
 - July, Tuesday 16, 2019
 - October, Tuesday 15, 2019
 - January, Tuesday 14, 2020
 - March, Wednesday 18, 2020Meeting time will always be 6:00 – 8:00 pm, the location(s) of the meeting is yet to be determined. The table expressed that they would prefer a downtown location.
4. A.O.B (Any other business):
 - Discussion around what the role is of the immigrant advisory table members. In the terms of reference there is a full job description of the job requirement. Most importantly their purpose is to provide their own personal experience and experience of their community.
 - Discussion of the option of having three co-chairs. There is a limited amount of space and at this time there can only be room for 2 people.
 - Transportation stipend was mentioned. There will be a \$10 stipend allocated to each member for the meetings they attend.

Next Meeting Date: November, Tuesday 13, 2019	Location: TBD
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