

Partnership Council Meeting Minutes

Date: Wednesday, Sept 26, 2018 (12pm - 2pm)

Location: City Hall, Community Room E

Attendees:

Partnership Council:

- **Marie Galophe** - Coordinatrice, Réseau en immigration francophone de la Saskatchewan (RIF-SK).
- **Ali Abukar** - Executive Director, Saskatoon Open Door Society.
- **Lynn Lacroix** - Director of Recreation and Community Development. City of Saskatoon.
- **Brian Shalovelo** – Superintendent, Saskatoon Police Service.
- **Sumith Kahanda** - President SriLankan Association of Saskatoon.
- **Donnalee Weinmaster** - Superintendent of Education. Saskatoon Public Schools.
- **Scott Gay** - Superintendent of Education Greater Saskatoon Catholic Schools.
- **Dwayne MacGillivray** - Director Child and Family Programs, Ministry of Social Services.
- **Ray Neale** - General Manager, Saskatoon Housing Authority (SHA).
- **Brad Bird** - Director, Community Impact & Strategic Partnerships. United Way of Saskatoon & area.
- **Doug Rain** - Regional Director, Saskatchewan Ministry of Immigration and Career Training.
- **Sylvia Waterer**, Executive Director, Saskatchewan Association of Immigrant Settlement and Integration Agencies (SISIA).
- **Tracy Muggli** - Director, Mental Health & Addiction Services, Saskatchewan Health.
- **Brent Bouthillette** - Integration Program Officer - Western Region – Saskatchewan. Immigration, Refugee & Citizenship Canada (IRCC).
- **Andrew Shaw** - Research and Policy Analyst, North Saskatoon Business Association (NSBA).
- **Patti MaDougall** - Vice-Provost, Teaching, Learning and Student Experience. University of Saskatchewan.
- **Dara Hrytzak** (for Darla Lindbjerg), Greater Saskatoon Chamber of Commerce.
- **Dolly Jiang**, Co-chair, Immigrant Advisory Table (IAT), Immigration Partnership Saskatoon (IPS).
- **Javaid Iqbal**, Co-chair, Immigrant Advisory Table (IAT), Immigration Partnership Saskatoon (IPS).

Steering Committee:

- **Kevin Kitchen** - Community Development Manager, City of Saskatoon.
- **Shannon Hanson** - Diversity & Social Development Manager
- **April Sora** - Immigration, Diversity and Inclusion Consultant, City of Saskatoon

IPS Secretariat:

- **Athanas Njerú** - Coordinator, Immigration Partnership Saskatoon (IPS), City of Saskatoon
- **Shannon Pomedli** - Admin Assistant, City of Saskatoon.

Regrets:

- **Qadri Aurangzeb** - Steering Committee
- **Joe Garcea** – Steering Committee

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1. Welcome/Know your Partnership Council Members

Athanas Njeru

Athanas Njeru (IPS Coordinator) welcomed the committee members. Followed by round table introductions of each member representing diverse sectors.

2. Word from the Steering Committee

Kevin Kitchen

Kevin Kitchen reported on behalf of the steering committee that they are now passing their duties over to the Partnership Council. The steering committee first met in 2016 with the responsibility of establishing a Local Immigration Partnership (LIP) governance structure. The committee developed the document "Developing a Local Immigration Partnership (LIP) for Saskatoon" - this will be published on the IPS official website. Kevin also acknowledge the members of the steering committee and all the time and hard work they have put in for this initiative.

On behalf of Joe Garcea Kevin spoke to a document Joe put together titled "Greeting and Orientation Comments" and recommended the group read through this document when they have time. The City of Saskatoon will still have a representative at the Partnership Council and the City of Saskatoon will serve as the Local immigration Partnership Agreement Holder. This is a three year imitative and the city is responsible for financial, staff and deliverable management as well as reporting progress to IRCC. Kevin also thanked the LIP coordinator Athanas Njeru for joining this initiative as the IPS Immigrant Coordinator and for heralding preparatory work IPS leading to the formation of the Partnership Council.

3. What LIPS are and Why the LIPS?

Brent Bouthillette

Brent thanked Athanas Njeru, the City of Saskatoon and the steering committee for all their hard work and for participating today. He provided a quick overview of the LIPs and Why a LIP is needed. He spoke to the characteristics of a welcoming community and what they should offer newcomers. The document Brent provided to the Partnership Council can be shared with the community.

4. LIP Deliverable and the Role of the Partnership Council

Athanas Njeru

Athanas spoke to the LIP deliverables. The IPS has successfully achieved some deliverables. Conducting Newcomer Needs Assessment Research and Community Assets and Gaps Mapping, The first Annual Forum, Establishing a LIP Partnership Council and the Immigrant Advisory Table (IAT). IAT has already selected their two co-chairs that were present in the Partnership Council meeting. The next item for the Partnership Council is to pass their terms of reference and to start work on establishing a local settlement strategy. Following the establishment of the Settlement Strategy, the Partnership Council will develop an annual action plan that will be implemented annually to address local priorities.

The IPS is currently in the capacity building stage and looking forward to effecting community change through the work of the partnership council. The end result is to make Saskatoon a more welcoming community where there is improved outcomes for newcomers - Athanas referred to the 17 Characteristics of a Welcoming Community as the ideal that IPS will aspire to achieve.

An overview of the IPS structure was given and includes the Immigrant Advisory Table, Partnership Council, IPS Secretariat, City of Saskatoon (Contract Holder) as well as the working groups. Athanas underscored the fact that the IPS structure is a cross sectoral partnership and collaborative structure for the promotion of a shared awareness and leadership that creates enabling environments for collective action in improving the outcomes of newcomers to Saskatoon. A summary role and functions of the structure was given.

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5. Terms of Reference

Athanas Njeru

Athanas asked the council for feedback on the terms of reference. A few questions raised from the following sections:

- Membership (Page 5 Item 7) - Health was not mentioned. This will be inserted.
- Clarification on the wording of “senior leader”. Senior will be removed and leader will remain.
- Deliverables (Page 3 Item 5.2) – Additional deliverable timeline document explains deliverables in further detail.
- Partnership council is required to submit the Terms of Reference to the IRCC.
- Partnership council can make any changes required to the Terms of Reference.

6. Selection of Co-Chairs and Meeting Dates

Athanas Njeru

Those who wish to volunteer as Co-chairs are encouraged to submit their interest to Athanas by e-mail. In the next meeting the council will ratify the terms of reference and appoint two co-chairs for the Partnership Council.

7. Future Meeting Dates

Athanas Njeru

The council has decided to meet six additional times until March 2020. These meetings will run quarterly on the second Wednesday of the month from 12:00 – 2:00 pm. The dates selected were:

- December 12 2018
- March 13 2019
- June 12 2019
- September 11 2019
- December 11 2019
- March 11 2020

The Partnership Council members prefer that they meet in the same location, Committee Room E at City Hall. Admin assistant will check the calendar and book accordingly.

8. Any Other Business (A.O.B)

The PNT (Prairie and Northern Territories) is developing a Performance Measurement Framework (PMF) so that the LIP can measure their success. Athanas will share this document with the Partnership Council once the PMF is completed.

Next Meeting Date: Wednesday, December 12, 2018

Location: City Hall – Committee Room E

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